

<p>The 3 Co-option candidates, Mrs M Byrne, Mr I Gurling and Mr T Bickford were invited to introduce themselves to the council members. Each candidate presented and stated why they wanted to join the parish council and what skills they could offer.</p> <p>Mr Ritchie PROPOSED and Mr McLaughlin SECONDED all the candidates and a vote took place.</p> <p>Mr T Bickford received 4 votes (3 abstentions)</p> <p>Mr I Gurling received 5 votes (2 abstentions)</p> <p>Mrs M Byrne received 7 votes.</p> <p>All candidates were co-opted on to the council and following the signing of their Declaration of Acceptance of Office, joined the meeting.</p> <p>Clerk to send around welcome pack and information about the sub-groups.</p> <p>The Clerk suggested sending a parish councillor to the Kingsfold Residents Association meetings. Cllr Ritchie volunteered. Clerk to send meeting dates.</p> <p>Clerk to check if all councillors need to update their register of interests, following re-election.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>8. INCINERATOR – SHOULD THE PARISH COUNCIL DONATE TO Ni4H?</p> <p>The Parish Council has received several emails requesting that the parish council contribute to the Ni4H campaign against the incinerator.</p> <p>Mr P Bickford proposed a MOTION to make a donation of £2000 + vat directly to the Planning Expert if this is viable or a gross amount of £2400. Mrs S Pavey seconded the motion and all were in favour. Clerk to write to Peter Catchpole and Kevin Slatter at Ni4H to confirm the donation. Clerk to also notify Rusper PC.</p>	<p>Clerk</p> <p>Clerk</p>
<p>9. TRAFFIC MATTERS UPDATE</p> <p>Mr P Bickford met with Mr R Purcell for a handover meeting.</p> <p>Money is available from WSCC for the Bell Road Scheme and the 40mph scheme on the A24, these need to be progressed.</p> <p>Friday Street traffic calming – As it has been a while since the residents have seen the scheme drawings and there have been some minor changes, Mr P Bickford asked if the PC should re-consult? All agreed to re-consult the residents of Friday Street with a basic drawing and letter. All to be hand delivered.</p> <p>Clerk to ask Mr Maughan to remove the signs at the end of Friday Street.</p> <p>Several complaints have been received regarding the poor visibility when crossing the A24 at Station Road due to overgrown hedges on both sides. Cllr Ritchie suggested contacting Robert Yockingson who had previously cut hedges around the parish.</p> <p>Clerk to action.</p>	<p>Clerk</p> <p>Clerk</p>
<p>10. CYCLE PATH UPDATE</p> <p>Mrs A Lloyd met with Taia Brody from the Horsham Cycling Association. The cycle forum would like to know if the PC are still happy to contribute £25K to the project. Mrs Lloyd to respond stating that the PC remains interested in contributing £25K to the project, but would want to see where the rest of the funding is coming from.</p>	
<p>11. STREET SCENE AND PLANTERS</p> <p>Mrs Lloyd, Mr P Bickford and the Clerk met on site to decide where some village gates could be positioned at Bell Road and Knob Hill. Clerk awaiting quotation from Glasdon for the Bell Road village gates, locating some on Knob Hill may be more tricky due to the width restriction. Clerk to send quotations to all once received.</p>	<p>Clerk</p>
<p>12. TREE INSPECTION</p> <p>The Clerk informed the council that the 2 yearly tree inspection is due. This was carried out by JPC Trees who were recommended through Stuart Worsfold. Clerk to contact Stuart initially.</p>	<p>Clerk</p>
<p>13. GATWICK</p> <p>Local authorities have until 1st October 2019 to respond to the Gatwick Master Plan Scoping Reports for the Development Consent Order. Mrs Pavey to draft a letter to be sent to WSCC and HDC and Jeremy Quin MP to express concern over the proposals.</p>	<p>Mrs Pavey</p>

<p>14. FINANCE AND AGENDA ADVISORY GROUP The minutes of the Finance and Agenda Advisory Group were circulated with the agenda and were noted. The following recommendations were agreed: - To commission Heritage Finger Posts to make 2 new finger posts to replace those on Mayes Lane/Marches Road and Robin Hood Lane/Broadbridge Heath Road. - To decline HDC's offer of transferring the Village Hall Car Park to the Parish Council - Recommendation for £1200 to be earmarked within the NDP budget for Allison Eardley's fee for preparing and delivering the presentation to the Royal Town Planning Institute. - To implement 1.98% increase in Clerks Salary and backdate to 1st April 2019.</p>	
<p>15. AIMS AND OBJECTIVES OF THE COUNCIL OVER THE NEXT 4 YEARS The Project List for 2018-2021 was circulated with the agenda and discussed. Clerk to include this item on the agenda for the October meeting.</p>	Clerk
<p>15. PLANNING COMMITTEE The Planning Report was circulated with the agenda and was noted.</p>	
<p>16. TO APPROVE PAYMENTS AND FINANCIAL REPORT A financial report up to 31st August 2019 had been circulated prior to the meeting and was noted. It is RESOLVED that the schedule of payments on the list attached, totalling £12,029.88 (gross including VAT) and £11,199.66 (net not including VAT) is approved for payment.</p>	
<p>17. CORRESPONDENCE Emails received from: Nigel Teague – Field Place and HGV's on Robin Hood Lane Emily Simpson – Health and Wellbeing Survey Martin Calway – Traffic concerns Rusper PC – NDP comments Kathy Wiffen – A24 Hedge Anne Davies – Climate change action Dangerous dog incident on Station Road. Mr Parker – traffic on Strood Lane Clerk to respond to all.</p>	Clerk
<p>22. REPORTS AND MATTERS RAISED BY MEMBERS <u>Mr Mclaughlin</u> – The tree on the corner of Farm Close and Church Street is overgrown and preventing visibility for drivers turning out. Clerk to log on Love West Sussex. <u>Mrs Pavey</u> – Attended a HALC meeting in September. Operation Watershed funds are available and the PC needs to put in another application. Ask for sites through the Warbler and website. Clerk to action. Police recommendation to download app What 3 Words for emergency situations. <u>Cllr Ritchie</u> – The Village Hall representatives from the PC need to be formalised for the VH AGM. <u>Mrs Lloyd</u> -Requested that Mr Maughan repairs/cleans the Farebrothers noticeboard and cuts back the vegetation covering the noticeboard and the Shelley plaque.</p>	Clerk Clerk

The meeting closed at 9.45pm

Chairman..... Date.....

Mrs Ashley Brooks, Parish Clerk 25th September 2019.

PAYMENTS FOR APPROVAL AT PARISH COUNCIL MEETING 17th September 2019

Date of transaction	Beneficiary	Purpose of Expenditure	Net Amount (£)	Gross Amount (£)	VAT that cannot be recovered (£)
01/07/19	Payroll	Payroll	1,131.82	1,131.82	
03/07/19	Nest Pension	Payroll	53.20	53.20	
03/07/19	HMRC taxes and NI	Payroll	287.12	287.12	
03/07/19	Royal Mail licence	Operational cost	99.00	118.80	
08/07/19	Intuit (Quickbooks)	Operational cost	25.92	32.40	
12/07/19	SSALC (training)	Training	90.00	108.00	
12/07/19	E.ON - Streetlight electricity	Operational cost	59.08	62.03	
12/07/19	War Memorial posts	Parish maintenance	300.00	300.00	
29/07/19	Payroll	Payroll	1,131.82	1,131.82	
31/07/19	Payroll	Payroll	104.63	104.63	
31/07/19	Payroll	Payroll	500.00	500.00	
31/07/19	Payroll	Payroll	232.70	232.70	
31/07/19	HMRC taxes and NI	Payroll	330.32	330.32	
31/07/19	Telephone Kiosk	Payroll	10.00	10.00	
06/08/19	Intuit (Quickbooks)	Operational cost	25.92	32.40	
07/08/19	Nest Pension	Payroll	53.20	53.20	
19/08/19	SSALC (Magasine subs)	Subscriptions	17.00	17.00	
19/08/19	NDP website fee	NDP	69.16	69.16	
19/08/19	Village Hall (Room booking)	Operational cost	16.85	16.85	
19/08/19	Village Hall (Room booking)	Operational cost	16.85	16.85	
19/08/19	Tony Maughan Fence repairs	Parish maintenance	110.99	110.99	
19/08/19	Netcom IT (computer licence)	Operational cost	11.30	13.56	
20/08/19	Grasstex (Mar-Jun cutting)	Parish maintenance	3,856.00	4,627.20	
29/08/19	Payroll	Payroll	1,131.82	1,131.82	
30/08/19	Payroll	Payroll	38.89	38.89	
30/08/19	Payroll	Payroll	500.00	500.00	
30/08/19	Payroll	Payroll	122.70	122.70	
30/08/19	HMRC taxes and NI	Payroll	312.32	312.32	
30/08/19	Warnham Seniors (Grant)	Grants	500.00	500.00	
30/08/19	E.ON	Operational cost	61.05	64.10	
		Total	11,199.66	12,029.88	