



WARNHAM PARISH COUNCIL

Clerk: Mrs Ashley Brooks, 5 West Way, Slinfold, RH13 0SB

Tel: 01403 790664 E-mail – clerk@warnham.org.uk

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD AT 7.30 PM ON TUESDAY 3rd DECEMBER 2019 IN THE PARISH ROOM, CHURCH STREET, WARNHAM

PRESENT: Councillors, Mrs A Lloyd (Chairman), Mr G Read, Mr C Gould, Mr W Mclaughlin, Mr P Bickford, Mr T Bickford, Mr I Gurling and the Clerk Mrs A Brooks.

MEMBERS OF THE PUBLIC PRESENT: None.

	ACTION COMMITTEE
1. MATTERS RAISED BY MEMBERS OF THE PUBLIC None.	
2. APOLOGIES FOR ABSENCE Apologies were received from Mrs M Byrne, Mrs F Robinson ,Cllr S Ritchie (HDC), Cllr T Youtan (HDC), Cllr C Mitchell (WSSC) ad were accepted.	
3. DECLARATIONS OF INTERESTS None.	
4. REPORTS FROM WSCC AND HDC REPRESENTATIVES No reports received.	
5. TO APPROVE THE MINUTES OF 22 nd OCTOBER 2019 The minutes were approved by all and signed by the Chairman.	
6. TO NOTE PROGRESS REPORT A report had been circulated with the agenda and was noted. The Clerk updated the council on progress that had been made since the report was produced: <u>Field Place</u> – the PC will be notified once a planning application has been submitted for the new gates. <u>Cllr Glen Chipp</u> from HDC will be attending the PC meeting on 21 st April 2020. <u>Winter resilience</u> – Information has been sent to WSCC in order to draw up a local farmer agreement for the parish. This will ensure that when there is a severe snow or ice event that priority areas in the village are gritted or cleared of snow. Clerk to notify residents through various means, that WSCC will not be gritting Church Street, School Hill and Broadbridge Heath Road over the winter. The Defibrillator at the Owl pub in Kingsfold is now up and running. Training booked for local residents and pub staff in January.	Clerk
7. DRAFT BUDGET AND PRECEPT The draft budget, 2019-2023 Budget Plan and list of projects was circulated with the agenda. There is concern that the parish council does not have enough reserves to fund all the identified projects. Projects need to be prioritised and costed to allow for more accurate budgeting. Mr Ritchie (via earlier correspondence) proposed that the budget is discussed in detail at a separate Finance meeting. Mrs Lloyd proposed that the January Finance and Agenda Group	

<p>13. PLANNING COMMITTEE The Planning Report was circulated with the agenda and was noted.</p>	
<p>14. TO APPROVE PAYMENTS AND FINANCIAL REPORT A financial report up to 31st October 2019 had been circulated prior to the meeting and was noted. It is RESOLVED that the schedule of payments on the list attached, totalling £13,468.97 (gross including VAT) and £12,202.43 (net not including VAT) is approved for payment.</p>	
<p>15. CORRESPONDENCE Emails: - Mr Wiffen, regarding surface water flooding on Station Road. This has been inspected by 3 councillors and this is not the area worked on by Landbuild as part of the Operation Watershed works. There is little that can be done in this area, due to the camber of the road and the raised level of the field from which the runoff is originating. Clerk to respond. - A24 hedge – the eastern hedge has now been cut. The western hedge has not. All agreed to let WSCC progress this with the landowner as they have the power to do so. - Notification of Climate Control Presentation at the Owl pub. - Changes to Warnham’s Conservation Area – comments requested by HDC by January. The Clerk circulated the document which removes the cricket field and village hall from the conservation and includes Warnham Court Farm. All members are satisfied with the changes. Clerk to report back to HDC.</p>	<p>Clerk Clerk</p>
<p>16. REPORTS AND MATTERS RAISED BY MEMBERS The Neighbourhood Development Plan has received a commendation for Excellence in Plan Making Practice. The Award was presented to Roger Purcell and John Hamer at the RTPi South East Annual Planning Excellence Awards in Portsmouth. The award is a significant achievement as much of the competition was against established planning consultancies and large town authorities. The Parish Council wishes to congratulate the NDP Steering Group and thank them for all their hard work and dedication to producing the Plan. Mr G Read attended the Wienerberger liaison meeting and Britaniacrest liaison meeting. Nothing to report.</p>	

The meeting closed at 9.15pm

Chairman..... Date.....

Mrs Ashley Brooks, Parish Clerk 4th December 2019.

PAYMENTS FOR APPROVAL AT PARISH COUNCIL MEETING 3rd DECEMBER 2019

Date of transaction	Beneficiary	Purpose of Expenditure	Net Amount (£)	Gross Amount (£)	VAT that cannot be recovered (£)
01/10/2019	BHIB Insurance	Operational cost	746.72	746.72	
03/10/2019	Nest Pension	Payroll	54.97	54.97	
07/10/2019	Intuit Quickbooks	Operational cost	26.6	-5.40	
09/10/2019	Football Field Rent	Operational cost	1,383.72	1,383.72	
09/10/2019	Roger Purcell (Exp NDP)	NDP	93	93.00	
09/10/2019	Moore Stephens (Ext audit)	Operational cost	400	480.00	
09/10/2019	Village Hall Room Booking	Operational cost	16.85	16.85	
18/10/2019	Village Hall Room Booking	Operational cost	16.85	16.85	
18/10/2019	JR Print (fri st consultation)	Operational cost	44	52.80	
18/10/2019	JR Print (agenda)	Operational cost	9.12	10.94	
18/10/2019	JR Print (agenda july)	Operational cost	10.56	12.67	
18/10/2019	Netcom IT (computer licence)	Operational cost	11.3	13.56	
21/10/2019	Grasstex	Parish Maintenance	2513	3,015.60	
21/10/2019	Imperative training (Defib and cab)	PC Asset	1490	1,788.00	
21/10/2019	MW Slegg (Fingerposts)	PC Asset	1462	1,462.00	
28/10/2019	E.ON	Operational cost	59.08	62.03	
28/10/2019	GP Planning Ltd (Incinerator inquiry)	Grant	2000	2,400.00	
29/10/2019	Payroll	Payroll	1131.82	1,131.82	
29/10/2019	Payroll	Payroll	146.44	146.44	
29/10/2019	Payroll	Payroll	213.79	213.79	
29/10/2019	Telephone Kiosk cleaning	Parish Maintenance	10	10.00	
29/10/2019	HMRC (Payroll taxes)	Payroll	362.61	362.61	
		Total	12,202.43	13,468.97	