



WARNHAM PARISH COUNCIL

Clerk: Mrs Ashley Brooks, 5 West Way, Slinfold, RH13 0SB

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD AT 7.30 PM ON TUESDAY 10th MARCH 2020 IN THE PARISH ROOM, CHURCH STREET, WARNHAM

PRESENT: Councillors, Mrs A Lloyd (Chairman), Mr G Read, Mr P Bickford, Cllr S Ritchie (HDC), Cllr C Mitchell (WSCC) and the Clerk Mrs A Brooks.

MEMBERS OF THE PUBLIC PRESENT: 7 members of the public were present.

	ACTION COMMITTEE
<p>1. MATTERS RAISED BY MEMBERS OF THE PUBLIC</p> <p>Mr McLean spoke about Community Speedwatch informing the PC that the group is low on numbers which makes it difficult to have a frequent presence out in the village. The group needs help promoting speedwatch to get more volunteers and are looking to the parish for help with this. Clerk to get a quote for the printing of leaflets, these could be delivered by hand to the village.</p> <p>Several members of the public were concerned about the proposed changes to the Conservation Area in the village. Mr Bickford explained that the Parish Council own the cricket field, village hall and playground and this provides more protection against development than Conservation Area status.</p> <p>Members of the public were also concerned about the HDC Local Plan Review. The PC has put forward a detailed response to the Review and Mr Ritchie explained why the review has come about and that it is a process that HDC have to go through. The increased housing numbers have come from central government and HDC have to ask for sites to be put forward by landowners.</p>	Clerk
<p>2. APOLOGIES FOR ABSENCE</p> <p>Apologies were received from Mr C Gould, Mrs F Robinson Mr W Mclaughlin, Mr T Bickford, Mr I Gurling, Mrs S Pavey, Mrs M Byrne and Cllr T Youtan (HDC) and were accepted.</p>	
<p>3. DECLARATIONS OF INTERESTS</p> <p>None.</p>	
<p>4. REPORTS FROM WSCC AND HDC REPRESENTATIVES</p> <p><u>Cllr Mitchell</u> informed the PC that the traffic monitoring will take place on several roads in the parish in May/June 2020 and will include Northlands Road. Clerk to email Stephen Reed and Cllr Mitchell a list of the roads that need to be monitored. There will be a new Highways Manager for the North Horsham area, who will be meeting with the parish council in the near future.</p> <p>Cllr Mitchell circulated the following report:</p> <p><i>Children's Services- Ofsted monitoring of Children's Services is positive. Children's Services takes significant funding and in the budget £32m is committed to drive through</i></p>	Clerk

<p><i>the necessary programmes. Key role will be new Director of Children's Services called Ms Lucy Butler who is appointed from 14 April, former at Oxfordshire County Council.</i></p> <p><i><u>Fire & Rescue Service</u>- WSCC are investing in F&RS with £5.5m overall including capital programme. WSCC are now in the process of designing a new sate of art WSFRS at Horsham.</i></p> <p><i><u>Budget</u> - The budget was approved on 14 February 2020 at full Council. Despite challenges the budget is a balanced budget for 2020/21. Total funding growth in this year's budget: Children and Young people: £32m (inc. £12.4m for demand growth and £12m for Children First Improvement Programme, Adults & Health is growth of £10.3m, Fire & Rescue Service £2.6m.</i></p> <p><i><u>Highways</u>- New highways contract from will be from spring of this year.</i></p> <p><i><u>Transport</u> - £2m is in the budget for bus support. Some local authorities don't support any bus subsidy at all and WSCC continue to do so.</i></p> <p><i><u>Food Trials</u> - Mid Sussex DC will be doing a 6 month trial then run for another 3m after whilst being evaluated. Anaerobic digester then account to recycling rates. It is noteworthy that some 40% 'black sack' waste is food.</i></p> <p><i><u>Incinerator</u> - Regrettable the inspector refused the appeal.</i></p> <p>Mr Ritchie (HDC) spoke during the public session about the HDC Local Plan Review and Conservation Area changes and had no further updates to provide.</p>	
<p>5. TO APPROVE THE MINUTES OF 21st JANUARY 2020 The minutes were approved by all and signed by the Chairman.</p>	
<p>6. TO NOTE PROGRESS REPORT A report had been circulated with the agenda and was noted.</p>	
<p>7. FINANCE AND AGENDA GROUP UPDATE The minutes of the Finance and Agenda Group meeting on 25th February were circulated with agenda and noted. Clerk to arrange meeting with the Cricket Club asap to discuss the ball stop netting.</p>	Clerk
<p>8. WARNHAM VILLAGE HALL Agenda item to be held over until April meeting, once the accounts have been circulated to all and there are more members of the parish council present.</p>	
<p>9. HORSHAM DISTRICT COUNCIL LOCAL PLAN REVIEW A draft response to the proposed sites and housing numbers for Warnham Parish was circulated prior to the meeting. All agreed that the response should be submitted to HDC. Note – Mr Ritchie did not participate in the formulation of the response. Clerk to submit. The full response can be found on the website https://warnham.org.uk/planning/</p>	Clerk
<p>9. TRAFFIC MATTERS UPDATE The A24 40mph speed limit is now in operation on the section alongside the village. Repairs to the fencing and the verge on the A24 (Bell Road junction) recently damaged by an accident is due to be repaired by the insurance company.</p>	
<p>10. TREE WORKS QUOTATION Two quotations have been received for the required tree works in the village. One further quote is sought. The PC delegate this decision to the Finance and Agenda Group (FAAG) which next meets on 31st March. The contract will be appointed at the FAAG meeting.</p>	
<p>12. PLAYGROUND UPDATE The PC will be attending the County Local Committee on 16th March to speak about the playground project and find out if Community Initiative Funding will be provided by WSCC. There is about £6K left to raise. Further letters have gone out to businesses and more messages via social media will be circulated. A planning application has been submitted for the new equipment.</p>	

<p>Recommendation: Place order with Eibe in April and ask the Parish Council to temporarily fund any shortfall to meet the Spacehive fundraising target of £66,500 (currently £5966). The money would be paid back via further fundraising events over Easter and the summer holidays.</p> <p>This recommendation was agreed by all members. Clerk to place the order with Eibe, once all monies have been received via Crowdfunding platform.</p>	Clerk
<p>13. PLANNING COMMITTEE</p> <p>The Planning Report was circulated with the agenda and was noted.</p>	
<p>14. TO APPROVE PAYMENTS AND FINANCIAL REPORT</p> <p>A financial report up to 31st January 2020 had been circulated prior to the meeting and was noted.</p> <p>It is RESOLVED that the schedule of payments on the list attached, totalling £4909.25 (gross including VAT) and £4671.33 (net not including VAT) is approved for payment.</p>	
<p>17. CORRESPONDENCE</p> <p>Emails:</p> <ul style="list-style-type: none"> - Resident request for tree works to Oak to the rear of 7 Caryll Place. The PC discussed this request and decided that permission should not be given for the works, as the tree is a healthy specimen with only minor works proposed by the latest tree survey. The shading caused by the tree is not an adequate reason to carry out the requested pruning work. - The Clerk has received several emails from residents concerned about the Conservation Area changes and the HDC Local Plan Review. Clerk to respond to all. - Rusper Neighbourhood Development Plan – the document has been considered and as no housing sites are proposed as part of the plan, the PC has no comments to make. Clerk to respond. - Public Right of Ways Report 2020 – Clerk to circulate to members. - Dormant Assets Survey NALC – PC no comment. - Broadbridge Heath Bears Football Club wish to use the pitch again next year. All agreed to renew the hire agreement for another 2 years until May 2022. Clerk to update agreement. - Several emails from residents regarding traffic on Northlands Road, Marches Road and Church Street. Clerk to respond. - Letter: from HDC Will Jones stating that temporary Tree Protection Orders have been placed on all the trees in the cricket field and playground. Clerk to look into this and report back. 	Clerk Clerk Clerk Clerk Clerk Clerk
<p>18. REPORTS AND MATTERS RAISED BY MEMBERS</p> <p>None.</p>	

The meeting closed at 9.05pm

Chairman..... Date.....

Mrs Ashley Brooks, Parish Clerk 11th March 2020.

PAYMENTS FOR APPROVAL AT PARISH COUNCIL MEETING 21st January 2020

Date of transaction	Beneficiary	Purpose of Expenditure	Net Amount (£)	Gross Amount (£)	VAT that cannot be recovered (£)
06/01/2020	Nest (Pensions)	Payroll	54.97	54.97	
09/01/2020	Intuit (Quickbooks)	Operational Cost	27.00	32.40	
15/01/2020	Data Protection ICO fee	Operational Cost	35.00	35.00	
17/01/2020	Business Espresso (maintenance)	Operational Cost	25.00	30.00	
17/01/2020	Royal Mail (licence)	Operational Cost	99.50	119.40	
17/01/2020	Village Hall bookings 2020	Operational Cost	151.65	151.65	
17/01/2020	Business Espresso (web maintenance)	Operational Cost	25.00	30.00	
17/01/2020	Netcom IT	Operational Cost	11.30	13.56	
17/01/2020	Netcom IT	Operational Cost	11.30	13.56	
17/01/2020	JR Print	Printing	8.00	9.60	
20/01/2020	Adams Electrical Services (defib fit)	Parish Asset	495.00	594.00	
20/01/2020	JP Cornford (Tree survey)	Operational Cost	1,250.00	1,250.00	
24/01/2020	Butterfly field grant	Grant	250.00	300.00	
29/01/2020	Payroll	Payroll	1,151.25	1,151.25	
31/01/2020	Payroll	Payroll	53.10	53.10	
31/01/2020	Payroll	Payroll	484.15	484.15	
31/01/2020	Payroll	Payroll	291.61	291.61	
31/01/2020	Olive Thornton (tel box cleaning)	Parish maintenance	10.00	10.00	
31/01/2020	SSALC training	Training	45.00	54.00	
31/01/2020	Netcom IT	Operational Cost	192.50	231.00	
		Total	4,671.33	4,909.25	